



ARCHERY ACT SOCIETY INC

29 April 2024 Minutes – Committee Meeting

Date of meeting	Monday, 29 April 2024	
Location:	Zoom – with delegates	
Time:	7:04pm	
Attendees:	AACT Committee	Delegates
	President – Tim Potter Vice-President – Caitlin Slack Recorder/Webmaster – Rachel Morgan Youth Co-ordinator – Danielle Jackson Judges Co-ordinator – Mark Newnham Adaptive – Steve Slack Coaching Co-ordinator – Paul Smith	Neil Martin – WVAC Ian Mackinnon – TAC Adrian Yee – CAC Melissa Adams – TAC Drew Norrell - TAC
Apologies:	Treasurer – Martin Riddell	
Absences:		
Guests	Elliott Armstrong – WVAC Giles Carroll - WVAC	
Conflicts of Interest:	None	
Previous meetings minutes		
Business arising from previous minutes:	See Appendix A	
Acceptance details	Tim moved the minutes from the last meeting be accepted Accepted: Tim Seconded: Danielle	



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Reports	
Committee Reports	<p>Webmaster</p> <ul style="list-style-type: none"> • New membership system is working kind of okay, still some issues to address • Tim has made an application to Google to set up free Gmail accounts <p>Recorder</p> <ul style="list-style-type: none"> • Youth Nationals held over Easter weekend, ACT Team performed well, two Tassie archers were adopted into the team, Elke broke 2 Championship Records and one Tournament Record, Violet established a Championship Record • Christopher Jackson attended the Spring Arrows tournament in Türkiye, ranking 17th overall • Jadein Burns, Craig Newbery and Craig Colbourne attended the Para National Championships in Sydney, Adaptive will know more than I. • No badge orders can be made at the moment as AA hasn't released the new website <p>Coaches</p> <ul style="list-style-type: none"> • Level 1 & 2 courses will be held later this year, details to be sent out later <p>Youth</p> <ul style="list-style-type: none"> • JETS was held last weekend at WVAC with 8 archers, March was held a week early due to Youth Nationals, next JETS will be at CAC at the end of May, one new archer joined <p>Judges</p> <ul style="list-style-type: none"> • All available judges attended Youth Nationals, then Paul and Mark went to Sydney to attend Para Nationals • Paul and Mark are on the AA Officials committee • All judges need to re-accredit <p>Adaptive</p> <ul style="list-style-type: none"> • Craig Colbourne and Jadein Burns are now National classified as W1 archers • Para Nationals – Craig Newbery won National and Oceania, Jadein came 2nd in Nationals • Cherie Theyers has been named the Warrior Games coach with 15 archers attending <p>Vice-President</p> <ul style="list-style-type: none"> • Youth Nationals AACT team – team grew from 4 ACT archers to 6 archers inc. 1 Tasmanian • TAC sold some ACT merchandise and have sent the money through <p>President</p> <ul style="list-style-type: none"> • Registration hasn't been done with ACT Government yet, Tim to chase up <p>Treasurer</p> <ul style="list-style-type: none"> • Account at \$58939 • All payments have been made
Club reports	<p>CAC – May has the ACT Short Course on 18th May, Target Championships have been registered, QRE's on Thursday nights, looking to do QRE's on Saturdays</p> <p>TAC – no report</p> <p>WVAC – Depot next door DA has been approved, waiting to find out where the works will be, grants were put in for shade structures, held a private session for a martial arts group</p>
Discussion Topics	
Email	Looking for a reliable provider, Ian M recommended ClickHost
Indoor Nationals	Email has been sent out about 2024 National Indoor

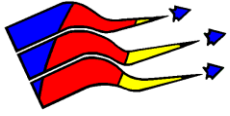


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Merchandise	Assemble has a section to be able to order merchandise directly from AACT, Steve to look at what needs to be done
Items for Noting	
Migration to Assemble	Old membership database has been migrated across, some teething issues but all coming together
YNAC @ TAC	Thanks to TAC and Caitlin re teams and running the event, all feedback has been good from other RGB's
Invictus Day	Held at TAC, run by AACT, 723 through the gates, AA will waive membership fee for Veterans, need to work with AA for Assemble membership, trying to find date for next year
Para NPS Camp	In March, Jadein Burns attended
Field Rule Change for 60+	60+ & 70+ Male & Female Recurve & Compound now shoot from Blue Pegs and are ineligible for WA Awards
First Aid course	TAC will be holding a First Aid refresher course at TAC on 25 th May, contact Paul Watson from TAC if you have any members interested
CEO resignation	Rick is leaving AA on 3 May, Mick McLennan will be the interim CEO

Time meeting closed:	8.00pm
Signature of chairperson	
Date and time of next meeting:	Committee Meeting Time: 7:00 pm Date: Monday 27 May 2024 Venue: Irish Club



Appendix A – Business arising/continuing from February 2024 Meeting

Owner	Action	Status	Update: Feb 2024
Rachel	Find and update the Memorandum of Understanding about annual awards dinners with the clubs	In Progress	<i>All policies and procedures to be updated (as per minutes)</i>
Paul	Send list of coaches to Webmaster for forwarding email and upload to website	Revoked (not needed)	<i>Paul has audited coaches – some coaches still don't have WWVP cards, waiting for WVAC</i>
Tim	Risk Management Policy	In progress	<i>Tim to adapt policy for ACT acceptance</i>
Tim	Integrity Framework	In progress	<i>Tim to investigate what is required for the Integrity Framework</i>
Tim	Risk and conflict of interest registry	In progress	<i>Tim to investigate what is required and set up registries in Dropbox</i>
Rachel	Send email for volunteers for Invictus Day	Done	



Appendix B – New Business from April 2024 Meeting

Owner	Action	Status	Date instated 29 April 2024